



PROCEDURE RE GIFTS & HOSPITALITY

Chiddingly Parish Council

Adopted by full council November 2019
Reviewed May 2020, May 2022

Julie O'Donnell
clerk@chiddingly.gov.uk

Procedure re gifts & hospitality

Introduction

This protocol provides guidance for members of Chiddingly Parish Council on accepting gifts and hospitality in their roles as councillors. This protocol also provides guidance for employees of Chiddingly Parish Council.

General Caution

Treat with caution any offer of gift, favour or hospitality that is made to you personally, which may possibly be perceived to be in connection with your position as a parish councillor.

Your personal reputation and that of Chiddingly Parish Council can be seriously jeopardised by the inappropriate acceptance of a gift or hospitality.

Criminal Law

It is a criminal offence to solicit or receive any gift, reward or advantage as an inducement doing or forbearing to do anything in respect of any transaction involving Chiddingly Parish Council.

The onus would be on you to disprove corruption in relation to a gift from a person holding or seeking to obtain a contract from Chiddingly Parish Council.

Limits of Guidance

This protocol does not apply to the acceptance of facilities or hospitality provided to Chiddingly Parish Council, or gifts given to Chiddingly Parish Council that you accept on the Council's behalf and are retained by Chiddingly Parish council.

The Meaning of Gifts and Hospitality

Gifts and hospitality include but are not limited to:

- i. The free gift of any goods or service.
- ii. The opportunity to acquire any goods at a discount or terms not available to the general public.
- iii. The offer of food, drink, accommodation or entertainment or the opportunity to attend any cultural or sporting event,
- iv. Offer of favours, or the promise or implied promise of future favours, gifts or hospitality.
- v. Use of free car