



PROCEDURE RE CONSULTATION REQUESTS

Chiddingly Parish Council

Reviewed May 2019, May 2020, May 2022, May 2023, May 2025

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Procedure re consultation requests

1. Consultation requests received by Chiddingly Parish Council will be referred by the Clerk to the next Full Council Meeting.
2. The Council's decision on whether to respond to a consultation shall be recorded in the minutes.
3. The consultation documents will be forwarded to the Full Council who may set up a specific Committee or Working Group to review the documents.
4. If a working group is set up, any recommendation re a consultation from a Committee or Working Group must be approved by the Full Council before it is submitted to the relevant organisation.